

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, July 21, 2025**

The meeting was called to order by Dan Herzberg at 6:30 p.m. **Present:** Doug Allen, Chad Fischer, Dan Herzberg, Troy Schaden, Terry Malcheski and Brandon Strelow from Cedar Corporation. Others present: Kathy Greaves, C.J. Greaves and Michael Naker from Advanced Microbial Solutions.

Approve minutes from June 16, 2025 – Chad Fischer made a motion to approve the **June 16, 2025**, meeting minutes as presented. Dan Herzberg seconded the motion, and the motion carried with Allen, Fischer and Herzberg (all) in favor.

Approve agenda for July 21, 2025 – Chad Fischer made a motion to approve the agenda for the meeting and a second was made by Dan Herzberg. The motion carried with all in favor.

Correspondence – none

Agenda Item #1 - Review Bids for Stub-lateral installation at Greaves property on East Frontage Road and possible award of contract – Kathy and C.J. Greaves are present to discuss further with the board the installation of a stub lateral at property located at 1590 East Frontage Rd. Kathy Greaves indicated they accept the bid submitted from Advance and will proceed with having them install the stub lateral, but she questions the bid amount. Advance indicated to Kathy the bid is \$10,000, but when the bid was received and viewed it was interpreted as \$19,000. The comma after the “0” makes it appear as if the number could be “19” and not “10”, but in looking at it closer it likely is “10”. Brandon will call Advance and confirm with them the bid amount. Kathy inquired if they could be granted an extension of five years to make the final connection of the building. Dan Herzberg indicated he reviewed the holding tank permit issued by Oconto County and it has a status of temporary. Kathy indicated that the current holding tank is not being used, due to the building is empty and not being used. After discussion the board agreed to allow a five-year extension to make connection. Chad Fischer made a motion to grant until July 21, 2030, to obtain a connection permit and make the final connection of the building. The motion was seconded by Dan Herzberg and the motion carried with all in favor. The five-year extension will be noted in the agreement to be drawn up with Cedar Corporation. Brandon will contact Advance to inquire if they can install the stub lateral around the time they will be at the treatment plant doing the valve work and he will confirm with them their bid amount.

Agenda item #2 - Sludge Removal with information provided by Advanced Microbial Solutions and possible discussion and action - Micheal (Mike) Nacker, territory manager with Advanced Microbial Solutions, shared information with the board regarding their product and process for removing sludge. He explained bacteria feed on the sludge and this process does not use any ground application. It is a guaranteed process. Sludge depths were obtained in each of the pond cells. Cell one has lost 27% of capacity due to sludge volume and cell two has lost 42% capacity due to sludge volume. Brandon Strelow reviewed a proposal from Cedar Corporation for manual removal of sludge, and the approximate cost is \$519. The cost for the microbial process is about \$505K. Mike reviewed the requirements needed from the sanitary district to perform the work, which includes a fifty amp plug and a fresh water source. Approximately 8,000 gallons of water to start and 5600 gallons of water per day. The process takes about 90 to 100 days. Mike indicated this process improves laboratory test values and TSS will likely go down to zero and when the sludge volume is reduced, the bacteria feed on the phosphorus. It is also likely less chemicals are needed to reduce phosphorus; the PH improves and there are lower blue green algae. Brandon will check into the pumping capacity of the well at the treatment plant and other sources for fresh water. No further action on this item at this time.

Agenda Item #3 - Lateral failure at 1272 Melissa Blvd. Report regarding cost of repair, approval of invoice from DeGroot, status of restoration work and discussion with possible action – Dan Herzberg contacted Degroot, the

contractor that repaired the lateral, and they indicated they fixed it at the right-of-way. However, they have limited staff available to do the restoration work. Dan will contact a landscape company from the Green Bay area.

Agenda Item 4. - Ball Park Road sewer service versus on-site to properties west of the sewer-main line and possible action – No update on this topic and this item can be removed from future agendas. Property owners are aware they are in the sanitary district and may be required to connect in the future if the sewer is extended.

Agenda Item #5 - Lagoon Valve Replacement Project Update and Possible Action – Brandon Strelow indicated there is not a timeline yet on when the telescoping valve will be available for installation. The other valves should arrive in August.

Agenda Item #6 - Maintenance and operations report: Update, discussion of any outstanding items and possible action – Troy Schaden reported pumping of the ponds is being done and he has contacted Laura with WI DNR to apprise her of this. Brandon Strelow has also contacted WI DRN via e-mail regarding the need to lower the pond levels to do the valve work. With regard to pumps, Crane Engineering indicated to Troy that pumps with impellers last longer and Troy indicated Flygt has not responded to his inquiries about pumps, and they have been at Flygt since February. Currently operating with one pump. Dan Herzberg made a motion to allocate \$20,000 for new reject pumps. The motion was seconded by Chad Fischer and the motion carried with all in favor. Troy will call Flygt and tell them to cancel repairs on the two pumps they currently have in their possession. Televising and cleaning of lift-stations will occur in the next few weeks. The lift-stations were not working with the SCADA system. LW Allen came a few weeks ago to investigate and found the radio frequency was set-up for business class and this caused an issue. The solution is to use public sector frequency as the activity on this frequency is less. There is a \$400 fee for them to change the frequency. Troy indicated phosphorus limits are being met.

Agenda Item #7 - Update connections pending East Frontage and Lilly Lilac Road Sewer Extensions with possible action – The Sewer Use Ordinance will be reviewed and assessed for needed modifications, particularly new connections. There are a few properties on Lilly/Lilac Road that still need to connect after the extension was done. This will be addressed when the ordinance is revised/amended. The clerk will provide Dan with the properties that still need to make connection.

Agenda Item #8 - Report from clerk/secretary, review expenditures, and possible action – Each commissioner was provided a copy of the expenditures that occurred since the last meeting and these were reviewed. Dan Herzberg made a motion to approve the expenditures, and the motion was seconded by Chad Fischer. The motion carried with all in favor. The budget year-to-date comparison was reviewed.

Set Next Meeting Date – The next meeting will occur on Monday, August 18, 2025, at 6:30 p.m. Dan Herzberg made a motion to adjourn the meeting at 7:45 p.m. with a second by Chad Fischer and all in favor.

Recorded by Terry Malcheski