

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, August 18, 2025**

The meeting was called to order by Dan Herzberg at 6:30 p.m. **Present:** Chad Fischer, Dan Herzberg, Troy Schaden, and Terry Malcheski **Others present:** Kathy Greaves. **Absent:** Doug Allen and Brandon Strelow.

Approve minutes from July 21, 2025 – Chad Fischer made a motion to approve the July 21, 2025, meeting minutes as presented. Dan Herzberg seconded the motion, and the motion carried with Fischer and Herzberg (all) in favor.

Approve agenda for August 18, 2025 – Chad Fischer made a motion to approve the agenda for the meeting and a second was made by Dan Herzberg. The motion carried with all in favor.

Correspondence – none

Agenda Item #1 - Stub-lateral installation at Greaves property on East Frontage Road progress update and possible action – Dan Herzberg reported Brandon Strelow made attempts to contact the contractor, Brian Joski from Advance, on July 25 and again on August 10, but has not had any reply from him.

Agenda item #2 - Lateral failure at 1272 Melissa Blvd. – progress update, status of restoration work and possible action – Dan Herzberg indicated he will contact the town chair to inquire if they can patch the road surface when the town is having other road projects done, with the understanding the sanitary district will pay for the restoration. Dan has also made attempts to contact various landscape companies for restoration work that needs to be completed, but phone calls are not returned.

Agenda Item #3 - Lagoon Valve Replacement Project – Progress update and Possible Action – There are no current updates regarding this project, as the district is still waiting on the arrival of the telescoping valve.

Agenda Item #4 - Maintenance and operations report: Update, discussion of any outstanding items and possible action - Troy Schaden reported he has not had much communication with WI DNR and suspects this is due to staff shortages in that department. Troy reported LW Allen had addressed software issues with the lift-stations, except Krause Road lift-station is not responding to the software. Crane Engineering is coming on Friday, August 22, 2025, to address loss of pressure in a pump. There is a possibility gravel is entering, and the pump should be raised 8 to 12" to help prevent this. The district received an inquiry from Great Lakes TV Seal as to whether the district can assist with obtaining payment from a mutual customer, they did some work for. Unfortunately, the district does not have authority to assist in that matter. There are some discrepancies in the number of units being reported in the monthly reports the mobile home park owner submits, versus the units the mobile home park manager has indicated are present in the mobile home park. The mobile home park owner will be reminded that all units are charged a monthly/quarterly sewer use fee, regardless of occupancy. It was suggested if this continues to be an issue, metering of this customer may be needed. Dan Herzberg will take an accounting of the units in the mobile home park.

Agenda Item #5 - Sewer Use Ordinance/User Charge System – progress update with possible action – No further progress since the last meeting.

Agenda Item #6 - Report from clerk/secretary, review expenditures, 2026 budget needs, and possible action – It was reported a solicitation was received from another insurance company in the Green Bay area. They will be contacted to obtain a quote from them. Each commissioner was provided with a copy of the expenditures that occurred since the last meeting and these were reviewed. Dan Herzberg made a motion to approve the expenditures, and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Set Next Meeting Date – The next meeting will occur on Monday, September 15, 2025, at 6:30 p.m. Dan Herzberg made a motion to adjourn the meeting at 7:55 p.m. with a second by Chad Fischer and all in favor.

Recorded by Terry Malcheski