

Approved
MEETING MINUTES
Little Suamico Town Board of Supervisors Meeting
Little Suamico Town Hall, 5964 County Road S, WI 54171
MONDAY August 11, 2025-6:00 P.M.
www.townoflittlesuamico.com

Board Members Present: Dale Mohr, Tracey Krumrei, Penny Helmle, Liz Paape, and Clerk/Treasurer Lisa Glinski

Board Members Absent: Dave Pribyl

Others Present: 15 in attendance

Pledge of Allegiance

CALL MEETING TO ORDER-The opening meeting statement was read, and the Town Board of Supervisors monthly meeting was called to order at 6:00pm by Chairperson Mohr at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA-

- a. Change in Sequence- None
- b. Removal of Items- Number 6

Paape made a motion to approve the agenda with the removal of agenda item number 6 due to getting correspondence from Town attorney today at noon. Paape also motioned to have it placed on September's agenda, seconded by Helmle. Approved by unanimous vote.

Town Board meeting format reviewed by Chair Mohr- Mohr went over the new format for meetings stating that there was a meeting held with Oconto County Sheriff's Department and the meetings need to be consistent and that the meeting is for the Town Board to work on things for the Town. All reports are to be given to the Town Board and only the Board will be able to ask questions. He stated there is to be no side bar communication, no mumbling that is disruptive to others and that if any disruptions arise one warning will be given and if the disruption continues that person will be asked to leave the meeting. Mohr asked all supervisors their thoughts and they were all in agreement to the new meeting format.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S):

7/14/2025 Minutes – Paape stated she was abstaining from the minutes as she was not in attendance but stated that number 22 and 23 agenda items should be listed as separate. Krumrei motioned to approve minutes with changes, seconded by Helmle. Approved by 3 Board members with Paape abstaining due to absence.

CORRESPONDENCE- None

BUSINESS:

1. Little Suamico Fire Department Report- Chief Zuge went over his report. He stated there were 4 calls in the month of July. Chief Zuge also reminded everyone to replace your CO detectors within 7-10 years. He thanked the board and everyone else who volunteered and came to National Night Out. Little Suamico Fire Department received 2 grants, one for \$100.00 from Harbor Freight and another for \$2000.00 from WPS. The new fire truck is still on schedule to be delivered middle of September. Mohr asked if there will be any type of ceremony and Chief Zuge stated they do plan to have one, but it won't be until January as they will need to set up and train on the new truck.
2. Community Policing Report- Deputy Baeten thanked everyone involved in National Night Out. He stated there were only 2 instances that he wanted to talk about, an OWI felony charge with a BAC of .158 and another OWI first offence with a BAC of .304.
3. Park Commission Report- Helmle and Glinski went over grants that have been awarded and ones that the Commission is going out for. Helmle and Glinski also went over that the grants will be going towards new ADA/Inclusive playground equipment.
4. Ordinance Committee Report- Below is report from John Link- Chair of Committee

Ordinance Committee Update – 8-11-2025

- Discussion of Chapter 12 – Mobile Home Regulation
 - Application fees associated with mobile home parks
 - Part of the annual tax bill
 - State Statutes only cover manufacturer specifications
 - Should TLS address aesthetics/curb appeal via ordinance?
- Discussion of Chapter 13 – Zoning and Land Use

- TLS does not currently have a zoning commission
 - Comparison of proposed chapter with OC Zoning
 - Further information to be provided at the upcoming meeting
 - Discussing how to solicit public in regarding minimum lot size
 - Method for input to be determined
 - Discussion of Chapter 14 – Elections
 - Agreed to adopt SS Chapter 5 pending additional information (def of “inspector”)
 - Next Ordinance Committee meeting is next week Tuesday (August 19) at 6:00 PM here in the Town Hall.
5. Approval and Adoption of removal of the rescinded sections of Chapter 3- Mohr read the Ordinance Amending Chapter 3 Public Safety. Discussion was had by the Town Board and Paape asked a question regarding parks and after question was answered Paape motioned to approve the amended Ordinance, seconded by Helmle. Approved by unanimous vote.
 6. **REMOVED-** Approval of amended Sex Offender Ordinance
 7. Discuss upcoming budget season- Paape started the discussion regarding the budget specifically for budget line 57222, Fire Truck Outlay. She went on to say that there needs to be a plan in place and next month she plans to motion to move \$100,000.00 to \$150,000.00 in every year contingent on the Fire Department and possibly the Town Board going out for grants to fund new trucks. Paape and Mohr will be meeting with some members of the Fire Department to discuss further and then there is a plan to develop a committee.
 8. Approval of Bills- Paape motioned to approve bills, seconded by Krumrei. Approved by unanimous vote.
 9. Announcements/General Information/Supervisor Comment- National Night Out was a success and maintenance is doing a terrific job with maintaining the park. The Town has hired another maintenance worker due to one retiring.
 10. Set Next Meeting Date- 9/8/2025 at 6pm
 11. Public Comment- 2 minutes per person to make a comment.
 - John Link
 - Colleen Riley
 - Tom Kapla
 - Tim Schmacher
 - Frank Nowak
 12. Supervisor Report- All supervisors turned in reports to Clerk to post.
 13. Chairman Report- Mohr gave his report.
 14. Adjournment- 7:08pm

If you are an individual with a disability and need a special accommodation while attending any meeting, as required by the Americans with Disabilities Act, please notify the Chairperson at 920-606-9685 or the Clerk at 920-826-7655 at least 24 hours prior to the start of the meeting so that appropriate accommodations can be made.

People who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authorities, duties, and responsibilities of any other governmental body.

Respectfully Submitted, Lisa Glinski Clerk/Treasurer.