

Approved  
MEETING MINUTES  
Little Suamico Town Board of Supervisors Meeting  
Little Suamico Town Hall, 5964 County Road S, WI 54171  
MONDAY September 8, 2025-6:00 P.M.  
[www.townoflittlesuamico.com](http://www.townoflittlesuamico.com)

Board Members Present: Dale Mohr, Tracey Krumrei, Penny Helmle, Liz Paape, Dave Pribyl and Clerk/Treasurer Lisa Glinski

Board Members Absent:

Others Present: 22 in attendance

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Pledge of Allegiance

CALL MEETING TO ORDER-The opening meeting statement was read, and the Town Board of Supervisors monthly meeting was called to order at 6:00pm by Chairperson Mohr at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA- Motion made by Krumrei to approve agenda, seconded by Paape. Approved by unanimous vote.

- a. Change in Sequence- None
- b. Removal of Items- None

Town Board meeting format reviewed by Chair Mohr- Mohr went over the new format for meetings stating that there was a meeting held with Oconto County Sheriff's Department and the meetings need to be consistent and that the meeting is for the Town Board to work on things for the Town. All reports are to be given to the Town Board and only the Board will be able to ask questions. He stated there is to be no side bar conversations, no mumbling that is disruptive to others and that if any disruptions arise one warning will be given and if the disruption continues that person will be asked to leave the meeting. Mohr asked all supervisors their thoughts and they were all in agreement to the new meeting format.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S):

7/15/2025 BOR Minutes –Helmle motioned to approve minutes, seconded by Pribyl. Motion approved with Paape abstaining due to being absent.

8/11/2025 Minutes- Paape motioned to approve minutes, seconded by Krumrei. Motion approved with Pribyl abstaining due to being absent.

8/22/2025 Special Meeting Minutes- Krumrei motioned to approve minutes, seconded by Helmle. Motion approved with Paape and Pribyl abstaining due to being absent.

CORRESPONDENCE- Paape read correspondence received from Mark Lesatz regarding the R&R Assessing contract. He asked that the Twon Board go out for bids prior to accepting the contract.

BUSINESS:

1. Little Suamico Fire Department Report- Chief Zuge went over his report of 9 calls for the month of August. He also reminded to check/replace your CO2 detectors if needed. Penny stated that the Fire Department received a grant to purchase an AED for the Town Park.
2. Community Policing Report- Deputy Baeten went over his report and said August was a busy month with 199 incidents. He stated that 24 citations for speeding were issued just in Little Suamico. Deputy Baeten mentioned the Sheriff had received a grant to purchase speed boards and one would be being placed in Little Suamico.
3. Owner/Petitioner for parcel(s) **024-041000311C – 2055 West Frontier located in part of the NE ¼ of the NW ¼ of Sec 10, T26N, R20E** for a Conditional Use Permit to continue holding their haunted house. The Town Board reserves the right to permit nearby property owners that have received a letter from the Town the opportunity to speak first on this topic for two (2) minutes. Mohr went over what the Plan Commission stated regarding this applicant. Laura Rost, agent, was in attendance for questions from the Town Board or anyone that received a letter. After deliberations, Paape motioned to send Conditional Use to Oconto County, seconded by Helmle. Approved by unanimous vote.
4. Owner/Petitioner **024-340801834 & 024-34080342A- (See attached map)** for a partial Land Division to create 2 residential lots and Rezone them from F (Forestry) to RR (Rural Residential) located in part of the SE ¼ of the SW ¼ of Sec 8, T26N, R20E & SE ¼ of the SW ¼ of Sec 8, T26N, R21E - Lade Beach Road, to create 2 lots for residence, single family homes. The Town Board reserves the right to permit nearby property owners that have received a letter from the Town the opportunity to speak first on this topic for two (2) minutes. Mohr went over what the Plan Commission stated regarding this application. After there weren't any questions from

Town Board or anyone that received a letter Krumrei motioned to send Land Division and Rezone to Oconto County, seconded by Helmle. Approved by unanimous vote.

5. Park Commission Report- Krumrei went over the Park Commission meeting and stated that they will be tabling the kayak launch for now and working on playground equipment and planting shade trees.
  - a- **Vote in new Park Commission Member-** Discussion was held and motion was made by Paape to accept Julie Leanna to be a Park Commissioner and fill the vacancy of Jessica Curell, seconded by Helmle. Approved by unanimous vote.
6. Ordinance Committee Report- See below submitted from John Link

### **Ordinance Committee Update – 9-8-2025**

- Discussion of Chapter 8 – Building and Construction
    - Item postponed until September
    - Trying to schedule Building Inspector to answer questions
    - May be postponed further as Building Inspector is very busy this time of year.
  - Discussion of Chapter 9 – Fire Prevention and Regulation
    - Fire Chief Zuge present to provide input and answer questions regarding Ch. 9
      - Extensive discussion of:
        - Section 9.14 (Regulation of Fireworks)
          - Hours when fireworks would be permitted
          - Permit Requirements and application
        - Section 9.15 (Open Burning)
          - Likely incorporate WDNR requirements
        - Section 9.22 (Fees for Emergency Calls)
          - Left as written
        - Section 9.23 (Tent Regulations)
          - Likely remove since no applicable County Ordinance
  - Discussion of Chapter 13 – Zoning and Land Use
    - Potential to increase minimum parcel size
      - Potential survey of electors – further information needed
  - Discussion of Chapter 14 – Elections
    - Recommendation to adopt SS Chapter 5 following receiving additional information (def of “inspector”)
  - Renewable Energy Ordinances to be discussed at September meeting.
  - Next Ordinance Committee meeting is next week Tuesday (September 16) at 6:00 PM here in the Town Hall.
7. Failed culvert replacement request funds on Sandalwood- Mohr went over the failing culvert stating Oconto County will be able to fix it and cost will be around \$5000.00. Pribyl motioned to approve Mohr to have Oconto County Highway replace the failing culvert, seconded by Paape. Approved by unanimous vote.
  8. Discuss and approve maintenance assessment contract, January 2026-December 2028, from R&R Assessing- Paape stated she believes the Town should go out for bids for the assessor since the Town has gone out for bids for most services over the last 3 years. She also stated she knew that the Town didn't need to go out for bids for service, but that the Town should see what other options might be out there. Paape reached out to several assessors in the areas with most not getting back to her. Accurate Appraisals is working on sending a bid to the Town and Summitt Assessment stated they were unable to accommodate with the workload they already have. Paape will follow up with the others that didn't return her calls as of meeting and this will be placed on October's agenda.
  9. Discuss Format/Policy for Conducting Employee Evaluations- Town Board went over their thoughts on how to hold employee evaluations. Mohr will create a policy. Krumrie motioned to have Chairperson and up to two supervisors to conduct evaluations, seconded by Pribyl. Approved by unanimous vote.
  10. Discussion and Adoption amended and restated Sex Offender Residency Ordinance- Paape went over amended ordinance and stated it has been reviewed by the Town Attorney. Pribyl motioned to accept the amended ordinance, seconded by Helmle. Approved by unanimous vote.
  11. Approve to commit into Fire Truck Reserve and to segregate the cash that is invested in the money market account- Paape motioned to commit \$150,000.00 into the Fire Truck (Reserve) replacement plan in 2025 and each year after contingent with the Fire Department in collaboration with the Town Board going out for at least three grants per year and that the Little Suamico Fire Department will also bring a Capital Improvement Plan showing depreciation of vehicles yearly to the Town Board, seconded by Krumrei. Approved by unanimous vote.
  12. **Resolution 2025-6- Granting approval for Little Suamico Recreation, Inc to submit Lumber Jack Grant-** Glinski went over talking with Steve Heimermann stating the grant would be better coming from a 501c3 then the Town. The grant will be submitted from Little Suamico Recreation, Inc, who partner with the Park Commission on grants for the park. Paape motioned to approve Resolution 2025-6, seconded by Pribyl. Approved by unanimous vote.
  13. Approval of Bills- Paape motioned to approve the bills, seconded by Helmle. Approved by unanimous vote.
  14. Announcements/General Information/Supervisor Comment- Mohr stated the Plan meeting will be held on October 9<sup>th</sup>, the second

Thursday of the month.

15. Set Next Meeting Date- October 13<sup>th</sup>, 2025 at 6pm
16. Public Comment- 2 minutes per person to make a comment.  
Mike Trudell  
John Link
17. Supervisor Report- Supervisors went over their reports and they will be posted on website. Pribyl touched on the compost for the Recycling Center and some ideas that are in the works.
18. Chairman Report- Mohr went over his report and it will be posted on website.
19. Adjournment- 7:48pm

If you are an individual with a disability and need a special accommodation while attending any meeting, as required by the Americans with Disabilities Act, please notify the Chairperson at 920-606-9685 or the Clerk at 920-826-7655 at least 24 hours prior to the start of the meeting so that appropriate accommodations can be made.

People who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authorities, duties, and responsibilities of any other governmental body.

Respectfully Submitted, Lisa Glinski Clerk/Treasurer.