

Approved
MEETING MINUTES
Little Suamico Town Board of Supervisors Meeting
Little Suamico Town Hall, 5964 County Road S, WI 54171
MONDAY October 13th, 2025-6:00 P.M.
www.townoflittlesuamico.com

Board Members Present: Dale Mohr, Tracey Krumrei, Penny Helmle, Liz Paape, Dave Pribyl and Clerk/Treasurer Lisa Glinski

Board Members Absent:

Others Present: 17 in attendance

Pledge of Allegiance

CALL MEETING TO ORDER-The opening meeting statement was read, and the Town Board of Supervisors monthly meeting was called to order at 6:00pm by Chairperson Mohr at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA- Motion made by Paape to approve amended agenda, seconded by Helmle.
Approved by unanimous vote.

- a. Change in Sequence- Paape asked to have item number 10 moved under item 1 a.
- b. Removal of Items- Mohr stated items 3 and 4 need to be removed due to being postponed at the Plan meeting.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S):

9/8/2025 Minutes –Pribyl motioned to approve minutes, seconded by Krumrei. Approved by unanimous vote.
9/25/2025 Special Meeting Minutes- Paape motioned to approve minutes, seconded by Pribyl. Approved by unanimous vote.

CORRESPONDENCE- None

BUSINESS:

1. Little Suamico Fire Department Report- Member of the Fire Department- Chris Glinski went over the report for September stating there were 9 calls.
 - a- Approve Little Suamico Fire Department accepting a grant of \$17,670.00 from Firehouse Subs Public Safety Foundation- Chris Glinski went over the grant and stated the fire department plans to purchase another jaws of life. Paape motioned to accept the Firehouse Subs Public Safety Grant, seconded by Helmle. Approved by unanimous vote.
2. Community Policing Report- Sheriff Skarban gave the report for the town of Little Suamico and read a letter from Deputy Baeten. Skarban then stated that Deputy Baeten put in to become one of the Recreational Officers and the Town of Little Suamico and Chase would have a new Deputy, James Hansen, starting in November. He then discussed that he had received a grant and purchased 4 radar speed signs and one will be coming to Little Suamico. Skarban also stated that the Oconto County Sheriff's Office is purchasing a Bear Cat vehicle.
3. **Removed-** Owner/Petitioner for parcel **024-010702434, located in Sec 07, T26N, R20E – 7142 Lower Rd** for a Rezone from A (Agriculture) to PR (Park/Rec) to have a Bed & Breakfast utilizing the existing single-family residence; horseback riding trails: designated, well-marked, no closer than 50' to adjoining properties; small group film study/photographer's destination by appointment only. The Town Board reserves the right to permit nearby property owners that have received a letter from the Town the opportunity to speak first on this topic for two (2) minutes.
4. **Removed-** Owner/Petitioner for parcel **024-010702434 located in Section 07, T26N, R20E- 7142 Lower Road** for a Conditional Use Permit to have a Bed & Breakfast utilizing the existing single-family residence; horseback riding trails: designated, well-marked, no closer than 50' to adjoining properties; small group film study/photographer's destination by appointment only. The Town Board reserves the right to permit nearby

- property owners that have received a letter from the Town the opportunity to speak first on this topic for two (2) minutes.
5. Park Commission Report- Krumrei went over the park report.
 - a- Discussion with Ordinance Committee on adapting the Park/Building Permit fee- Helmle asked if there was ever an Ordinance to have money added to building permits for the park. Discussion was had and Pribyl stated he didn't think there was an ordinance, and it may have been a policy. John Link spoke that it is added in the draft code of ordinance to have \$650.00 per residential building permit and would go up for duplexes and such. Pappe went over that the Park Plan would need to be completed for the monies to be allocated to the park.
 6. Ordinance Committee Report- Chairman Link went over his report and stated he wasn't in attendance at the meeting but stated they were working on Chapters 14 and 15 regarding wind and solar and more discussion will be had at the October 21st meeting now that answers were received from Town attorney.
 - a- Request of funds (\$1000.00) from Town to submit a survey to Town residents regarding 5-acre lot minimum- Much discussion was held on this topic. After discussion a motion was made by Krumrei to approve the \$1000.00, seconded by Helmle with an amendment to be able to see the survey. This motion was not passed. Paape made a motion to approve the \$1000.00 with the entire Town Board being able to review and approve the survey prior to it being distributed, seconded by Helmle. 4 ayes and 1 nay by Pribyl, motion passes.
 7. Town of Little Suamico 20-Year Comprehensive Plan Amendment Public Hearing Date/Procedure- Mohr went over the procedure of having the public hearing for the Comprehensive Plan Amendment. Dates were discussed within the Town Board, and it was decided to hold the public hearing on December 1 starting at 6pm.
 8. Resolution 2025-7; to authorize electronic mail notifications of Ordinance Amendments from Oconto County- Glinski went over the resolution and questions were asked if this pertained to any Town Ordinance amendments and Glinski stated this was strictly for Oconto County Ordinance Amendments. After further discussion Paape motioned to approve Resolution 2025-7, seconded by Helmle. Approved by unanimous vote.
 9. Request for Temporary "Class B" Retailer's License- Little Suamico Recreation Association- Trunk or Treat Event- Glinski stated this was the 4th year that this event has been held. Pribyl motioned to approve the license, seconded by Paape. 4 ayes and one abstain from Krumrei.
 10. Little Suamico Fire Department request for a new tender truck- Paape started the request off by stating that her and Helmle met with the Fire Fighters during an Officers meeting. During that meeting there was a call and one of the tenders wouldn't go over 35mph. Paape contacted the town attorney to ask if the Town could be held liable for the board and fire department were aware of this, and attorney stated that yes, the Town could be sued. Paape went over the numbers from the bids and what was already allotted in the Fire Truck Reserve. Mohr went over what was discussed at Wisconsin Towns Association training that he and Helmle attended, and they stated that tax dollars set aside for trucks need to be spent on trucks and money has been set aside in the money market for the fire department and roads. Paape motioned the Town of Little Suamico allow the Fire Department to choose one of the three bids to purchase a new tender truck, seconded by Pribyl. Approved by unanimous vote.
 11. County Rescue Contract for 2026- Town Board had a small discussion regarding the contract and Paape motioned to accept the contract, seconded by Helmle. Approved by unanimous vote.
 12. Discuss and approve Town Assessor contract- Paape went over that all but one assessing firm gave a bid. All the others stated this was too large of a municipality. When bid was sent Glinski emailed as there weren't any questions asked regarding how many permits the Town does in a month or year or how many new homes or commercial buildings go up in a year. When asked if they wanted this information the reply was "sure" and then email came that the contract price wouldn't change. Accurate's contract was cheaper, but for 5 years and R&R Assessing's contract was for 3 years. After deliberations Pribyl motioned to go with Accurate without a second, motion failed. Krumrei motioned to go with R&R Assessing, seconded by Helmle. 4 ayes and 1 nay by Pribyl, motion passes.
 13. Intergovernmental Maintenance Agreement- Contract with Oconto County Highway- Mohr went over the contract. Paape motioned to approve contract, seconded by Pribyl. Approved by unanimous vote.

14. Budget for 2026- Discussion was had with the budget for 2026 with the Town Board and Clerk
15. Approval of Bills- Pribyl motioned to accept bills, seconded by Helmle. Approved by unanimous vote.
16. Announcements/General Information/Supervisor Comment- None
17. Set Next Meeting Date- November 10th at 6pm with Levy and Budget hearing.
18. Public Comment- 2 minutes per person to make a comment.
Beth Trudell
Joan Schultz
Tom Kapla
John Link
19. Supervisor Report- Pribyl went over some highlights of his report and others stated theirs would be posted on website.
20. Chairman Report- Mohr went over some tree removal and that his report would also be posted on website.
21. Adjournment- 8:04pm

If you are an individual with a disability and need a special accommodation while attending any meeting, as required by the Americans with Disabilities Act, please notify the Chairperson at 920-606-9685 or the Clerk at 920-826-7655 at least 24 hours prior to the start of the meeting so that appropriate accommodations can be made.

People who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authorities, duties, and responsibilities of any other governmental body.

Respectfully Submitted, Lisa Glinski Clerk/Treasurer.