

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, March 23, 2026**

Attendance: Dan Herzberg, Chad Fischer, Doug Allen, Terry Malcheski, Troy Schaden, Brandon Strelow from Cedar Corporation, Jeff Bramschreiber and Bryce Crocker.

Approve agenda for March 23, 2026 – Dan Herzberg made a motion to approve the agenda for the meeting, with a second by Chad Fischer. The motion carried with Fischer, Allen, and Herzberg in favor (all in favor). The meeting for March was originally scheduled for March 16, 2026, but due to a snow emergency the meeting was cancelled.

Approve minutes from January 19, 2026 – Dan Herzberg made a motion to accept the minutes from the January 19, 2026, meeting, with a second by Chad Fischer. The motion carried with Fischer, Allen and Herzberg in favor. A February meeting was not held.

Correspondence – Dan Herzberg reported he received an e-mail from Bay Lake Regional Planning Commission regarding the Town of Little Suamico is required by WDNR to have one representative on the Technical Advisory Committee (TAC) for the Oconto-Green Bay West Shore Sewer Service Area Plan. Dan is willing to serve on this committee, but he will need a backup member. Chad Fischer is willing to provide backup.

Agenda Item #1 - Review Bramschreiber and Crocker plat (Douglas Lane/Allen Road/Green Heron Run) and possible action – Jeff Bramschreiber and Bryce Crocker were present to discuss with the board a proposed development on approximately 19 acres. At this time, they plan to split the property into three parcels. Dan Herzberg noted because the property is in the sanitary district connection is required. Dan reviewed the process with them, which includes design work and a cost estimate prepared by the district's engineer, but before a cost estimate can be done, the district needs an approved preliminary plat. The developer enters into a developer agreement and pays for all the costs associated with extending the sewer to the property.

Agenda Item #2 - Sanitary sewer extension to proposed development known as Riverside Acres – update, review estimate of project costs as prepared by engineer and possible action or approval of items relative to this project – Dan Herzberg reported a master developer agreement will be executed between the developer, the town and the sanitary district. The town will have their attorney draft the developer agreement. Sewer design work will be done by the sanitary district's engineer, Cedar Corporation.

Agenda Item #3 - New connection at 6092 Lake Street and possible action – A permit to connect 6092 Lake St. was issued to CR Construction.

Agenda Item #4 - Review inquiry regarding service to parcel 024162203843A, need for stub lateral and any possible action – An email inquiry was received regarding the availability of sewer service to this parcel. Brandon Strelow replied to the party, but no further contact occurred.

Agenda Item #5 - Stub-lateral installation at Greaves property on East Frontage Road - update and possible action or approval
– There is no update on this item.

Agenda Item #6 - Lagoon Valve Replacement Project – update, review contractor's application for payment #2 which was approved and remitted to contractor, review change order(s) if any, and possible action or approval of items relative to this project – A second payment request was received from the contractor. The payment request was reviewed and approved by Dan Herzberg, per the January meeting and payment was sent to the contractor.

Agenda Item #7 - Maintenance and operations report – update and possible action – Troy Schaden reported operations at the treatment plant are going well. Troy is preparing for plant start-up. The WI DNR is requesting a WET test, but this will need to wait until the plant is up and running. Crane Engineering will install parts on the screen filter. Stordeur cleaned the dosing tanks and maintenance was done on the compressors. Repaving still needs to be done on Melissa Blvd. A manhole on Allen Road near Mourning Dove Rd. needs attention.

Agenda Item #8 - Review and approval of expenditures. Report from clerk/secretary on financial transactions/status and possible action by board

–The expenses that have occurred since the January meeting were supplied to the board members and were reviewed. Chad Fischer made a motion to approve the expenditures, and the motion was seconded by Dan Herzberg. The motion carried with all in favor. A notification was received regarding a new business (coffee shop) moving into a building at 6078 County S. The start date for the business is February 1, 2026. One additional residential unit equivalent is applicable to this building.

Set Next Meeting Date – **The next meeting is Monday, April 20, 2026.** Dan Herzberg made a motion to adjourn the meeting at 7:30 p.m. with a second by Doug Allen. The motion carried with all in favor.

Recorded by Terry Malcheski