Approved

MEETING MINUTES

Little Suamico Town Board of Supervisors Special Meeting

Little Suamico Town Hall, 5964 County Road S, WI 54171

Wednesday May 13th, 2026-8:30 A.M.

www.townoflittlesuamico.com

Board Members Present: Dale Mohr, Tracey Krumrei, Rick Scheffen, Dave Pribyl, Penny Helmle and Clerk/Treasurer Lisa Glinski

Board Members Absent:

Others Present:

CALL MEETING TO ORDER: The opening meeting statement was read, and the Town Board of Supervisors monthly meeting was called to order at 8:30am by Chairperson Mohr at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA- Motion made by Pribyl to approve the agenda as posted, seconded by Helmle. Approved by unanimous vote.

a. Change in Sequence- None
b. Removal of Items- None

CORRESPONDENCE- None

BUSINESS:

1. Approve mileage policy document and discuss an employee handbook- Dale Mohr discussed moving the town forward in creating clear documentation on having a number of policy statements on how we operate, as a Town Government, in order to have continuity throughout future turnovers and have everyone on the same page, while being fair, while protecting the Town and its employees. Ultimately, he stated we will have policies covering Personal Protective Equipment (PPE) and how we use volunteers or personal equipment as well, document and housed all within one handbook. It will be a requirement that all existing employees and the new hires read and sign acknowledging the policies set by the Town Board. Dale discussed past practices and went through the policy format steps to move the town forward with clear policies. Motion by Dave Pribyl to approve the Mileage Policies detailed in the Town of Little Suamico Mileage Reimbursement Policy (Dated May 13/2026) and to add them as part of an employee handbook for the Town, seconded by Helmle. Approved by unanimous vote.

2. Discuss and approve Road Projects for 2026- Motion by Pribyl to spend the 2026 State Transportation Aid money of $278,057 and the Town's Budget line item of Construction of $170,000 for roadwork in 2026, on the following road projects to be completed by Oconto County Highway, second by Helmle. Approved by unanimous vote.

- East Frontage RD from Bramschreiber RD to Brown Road, -Replace
- Herford RD, -Replace
- Foster DR, -Replace
- Wintergreen and Northernaire DR, - Replace

3. Adjourn- 9:49am

If you are an individual with a disability and need a special accommodation while attending any meeting, as required by the Americans with Disabilities Act, please notify the Chairperson at 920-606-9685 or the Clerk at 920-826-7655 at least 24 hours prior to the start of the meeting so that appropriate accommodations can be made.

People who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authorities, duties, and responsibilities of any other governmental body.

Respectfully Submitted, Lisa Glinski Clerk/Treasurer.