AGENDA
TOWN OF LITTLE SUAMICO BOARD OF REVIEW
LITTLE SUAMICO TOWNHALL
5964 COUNTY RD S, SOBIESKI, WI 54171
July 7th, 2026, starting at 1:00 P.M. – 3:00 P.M.
www.townoflittlesuamico.com

1. Call Board of Review to order
2. Roll Call
3. Confirmation of appropriate Board of Review and Open Meetings notices
4. Select a Chairperson for Board of Review
5. Select a Vice-Chairperson for Board of Review
6. Verify that a member has met the mandatory training requirements.
7. Review of new laws
8. Receipt of the Assessment Roll by clerk from the Assessor
9. Receive the Assessment roll and sworn statements from the clerk.
10. Review the Assessment Roll and Perform Statutory Duties:
    a. Examine the roll,
    b. Correct description or calculation errors
    c. Add omitted property, and
    d. Eliminate double assessed property.
11. Discussion/Action-Certify all corrections of error under state law (sec.70.43, Wis. Stats.)
12. Discussion/Action-Verify with the assessor that open book changes are included in the assessment roll.
13. Allow taxpayers to examine assessment data.
14. During the first two hours, consideration of:
    a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause.
    b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
    c. Requests to testify by telephone or submit sworn statement.
    d. Subpoena requests, and
    e. Act on any other legally allowed/required Board of Review matters.
15. Review Notices of Intent to File Objection
16. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date
17. Consider/act on scheduling additional Board of Review Date(s)
18. Adjourn (to future date if necessary)

IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUOROM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE-STATED MEETING TO GATHER INFORMATION; NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY AT THE ABOVE-STATED MEETING OTHER THAN THE GOVERNMENTAL BODY SPECIFICALLY REFERRED TO ABOVE IN THIS NOTICE.

ALSO, IF YOU ARE AN INDIVIDUAL WITH A DISABILITY AND NEED A SPECIAL ACCOMMODATION WHILE ATTENDING ANY MEETING, AS REQUIRED BY THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY THE TOWN CHAIRMAN AT 920-606-9685 OR THE TOWN CLERK AT 920-826-7655 AT LEAST 48 HOURS PRIOR TO THE MEETING, IN ORDER TO MAKE SUITABLE ARRANGEMENTS.

Posted 6/17/2026